



CUSTOMER ACCEPTANCE FORM

NAME AND ADDRESS DETAILS		To be completed by the principal
Company Name		
Address		
Zipcode and place		
Country		
Contact person		
Telephone number		
Email address (responsible for Customs)		
Email address (for billing purposes)		
Company reg. number (KVK, KBIS, ...)		
VAT-number		
AEO-number (if available)		
Bank Account Number (IBAN/BIC)		
GENERAL		To be completed by the principal
How did you get in touch with Customs Support?		
Type of company (logistic service provider, im/exporter, producer, ..)		
Requested services: import/export/transit/other		
Description or the type of goods (HS-codes)		
Expected volumes: estimated amount per week/month or one-time		
Commercial value		
Country of origin		
MINIMUM REQUIREMENTS FOR EACH ORDER		To be provided by the principal
Order form (model form from Customs Support)		
Air Freight, Sea Freight or Road Traffic		
Copy of previous customs number (Master B/L, arrival notice)		
Copy of commercial invoice		
Copy packing list (if available)		
Copy of preferential documents*		
Further relevant documents regarding shipment		
Statement Limited Fiscal Representation (model form CS, if applicable)		
<i>* Original preferential documents must be sent to Customs Support</i>		
TO BE ONE-TIME PROVIDED WITH IMPORT AND EXPORT		
Agreement Direct Representation		
Copy of companies registration, showing authorization from signatory		
Copy ID of person authorized according to companies registration		
IN CASE OF IMPORT WITH LIMITED FISCAL REPRESENTATION		
Agreement Fiscal Representation		
POD / CMR must be provided within two weeks		
CHECKLIST SALES DEPARTMENT		To be completed by Sales Department Customs Support
Quotation and general terms and conditions issued		
Agreed credit limit		
Term of payment		
Amount of advance payment		
Quotation forwarded to relevant location(s)		
Other agreed arrangements / details		
RISKS		To be completed by CustomsSupport Compliance department
Is there a risk?		
<i>If yes, measures to be taken</i>		